

Joint Committee on Legislative Audits (JLAC) Requests

Each member of the Legislative Assembly may submit up to three items each biennium for consideration by JLAC. Information regarding how JLAC will process submissions to determine whether an audit or review will be conducted and a JLAC request form are provided below.

Request Form Information

The following form is to gather information to assist JLAC in determining the following:

- Does the subject of the request warrant immediate attention?
- If the subject of the request warrants immediate attention, should it be:
 - Forwarded to the Secretary of State to be audited,
 - Assigned to JLAC staff to be reviewed,
 - Assigned to other legislative staff for review (to be coordinated with JLAC staff), or
 - Forwarded to the Department of Administrative Services for consideration/follow up?
- If JLAC determines the subject is a lower priority than other audit/review work and does not warrant immediate attention, should the topic be added to a list of topics/issues that is periodically reviewed and considered by JLAC and the Secretary of State for audit or review?

JLAC may invite requestors to testify before the Committee to learn more about the request before a decision is made regarding the request. Requestors will be notified of the JLAC decision regarding their request. Attached are the JLAC criteria for determining audit/review priorities.

JLAC Request Form

1. Name and title of Person(s) requesting the audit/review
2. Contact information (email and phone number)
3. Name of Agency, Program, Service, or Function to be audited/reviewed
4. Reason for audit/review
5. Specific issues/areas of concern that should be addressed in the audit/review
6. Provide any background materials or other information that would help JLAC understand the need for the audit/review